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**Volunteer diversity monitoring information**

The Citizens Advice service is committed to valuing diversity and promoting equality. We encourage and welcome applications from all people, whatever their background, who are interested in applying to be volunteers regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

In order to achieve these aims we need to know about the diversity of people who apply to be volunteers in the service. Please help us by providing the following information.

All information will be treated confidentially and will be separated from your application form before making any selection decisions.

**This information will not affect your application.**

**Age** [ ]  <25 [ ]  25-34 [ ]  35-44 [ ]  45-54 [ ]  55-64 [ ]  65+

**Gender** [ ]  Female [ ]  Male [ ]  Prefer not to say

**Disability**

The Citizens Advice service believes that people are disabled by the barriers society places in their way and not by their own impairments. We believe everyone has a role to play in society and we want the service to benefit from the widest range of talent available.

Do you consider yourself to be a disabled person or do you have a long-term health condition? [ ]  Yes [ ]  No [ ]  Prefer not to say

**Ethnic origin**

How would you describe yourself?

|  |  |  |
| --- | --- | --- |
| **A** | **White** |  |
|  |  | British |[ ]
|  |  | English |[ ]
|  |  | Scottish |[ ]
|  |  | Welsh |[ ]
|  |  | Northern Irish |[ ]
|  |  | Irish |[ ]
|  |  | Gypsy or Irish Traveller |[ ]
|  |  | Any other White background, please state |  |
| **B** | **Mixed Heritage** |
|  |  | White and Black Caribbean |[ ]
|  |  | White and Black African |[ ]
|  |  | White and Asian |[ ]
|  |  | Any other Mixed background, please state |  |
| **C** | **Asian or Asian British** |
|  |  | Indian |[ ]
|  |  | Pakistani |[ ]
|  |  | Bangladeshi |[ ]
|  |  | Any other Asian background, please state |  |
| **D** | **Black or Black British** |
|  |  | Caribbean |[ ]
|  |  | African |[ ]
|  |  | Any other Black ground, please state |  |
| **E** | **Chinese or other ethnic group** |
|  |  | Chinese |[ ]
|  |  | Arab |[ ]
|  |  | Any other, please state |  |
| **F** | **Prefer not to say** |[ ]

**Sexual orientation**

What is your sexual orientation?

[ ]  Bisexual [ ]  Gay man [ ]  Gay woman/lesbian [ ]  Heterosexual/straight

[ ]  Other [ ]  Prefer not to say

**Religion or belief**

Which group below do you most identify with?

[ ]  No religion [ ]  Christian (inc Church of England, Catholic, Protestant and other denominations) [ ]  Buddhist [ ]  Hindu [ ] Jewish [ ]  Muslim [ ]  Sikh

[ ]  Other, please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [x]  Prefer not to say

From which website publication or other source did you FIRST learn of the post?

**Data Protection Act 1998**

As part of the recruitment procedure we may collect and store sensitive personal data about you. We are required by law to obtain your consent to such data being recorded. It is our policy to store data relating to recruitment procedures for up to a year after the date on which it is submitted. Any information of this nature will be treated confidentially. Sensitive personal data is defined as information relating to any of the following: racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, sexuality or sex life, offences and/or convictions.

For the purposes of the Act the Data Controller is Citizens Advice Nottingham and District.

I give my consent to sensitive personal information being recorded and stored.

**Please mark this box(as a substitute for your signature) to confirm that you agree to the above declaration.** [ ]

**Date:**

***For office use:***

Date received: Paid / Vol / Adviser / Admin / Other

Post Applied for: